

**Association of Administrative + Professional Staff at UBC - Proposed 2016/2017 Budget (July 1, 2016 - June 30, 2017)**

	2015/2016 Budget	2015/2016 Projected	2016/2017 Budget	Notes for 2016/2017 Budget:
<b>Revenues:</b>		<b>Year End Totals</b>		
Dues	\$1,015,000	\$508,117	\$941,000	Includes dues holiday on August, October, and December 2016
Interest Accruals from Term Deposits	21,000	18,451	12,000	Average interest rate of 1.5%
<b>Total Revenues</b>	<b>\$1,036,000</b>	<b>\$526,568</b>	<b>\$953,000</b>	
<b>Expenses:</b>				
<b>Member Services:</b>				
• AAPS Scholarships & Bursary	13,500	13,500	13,500	Two \$4,500 scholarships, \$4,500 bursary
• Compensation: Market Survey Analysis	34,500	33,435	20,000	M&P salary market survey potential arbitration
• Membership Engagement Committee	10,000	10,000	30,000	Outreach activities, promo items
• Negotiations: ACTE Bargaining	0	5,311	0	No ACTE negotiations
• Professional Development Program	124,500	124,500	155,000	Speaker Series - increased PD and site location offerings
• Legal Advice	24,000	22,211	24,000	Legal advice not directly attached to Arbitration/Mediation
• Arbitration/Mediation	100,000	55,820	100,000	Legal advice & expenses for member grievances filed and Arbitration/Mediation
<b>Total Member Services:</b>	<b>306,500</b>	<b>264,777</b>	<b>342,500</b>	
<b>Board/Governance:</b>				
• Advocacy Committee	7,000	6,847	7,000	Labour relations training for staff and committee members
• Communications	18,500	17,393	29,000	Annual report, one-time equipment upgrade, web developer and web hosting
• Executive Board	20,000	15,102	20,000	Director's liability insurance, retreats, professional development
• Finances	9,000	19,143	9,000	Auditor fee
• General Meetings	9,500	11,694	13,000	General meetings (including webcast and off site viewing rooms)
• Volunteer Recognition	4,500	4,462	4,500	Annual luncheon, gifts
<b>Total Board/Governance:</b>	<b>68,500</b>	<b>74,641</b>	<b>82,500</b>	
<b>Administration:</b>				
• Consulting	15,000	1,414	3,000	Professional IT consultant and as needed
• Operations	100,000	123,180	130,000	Rent, insurance, office expenses, increased travel to UBCO
• Staff (6 FTE)	540,000	543,074	619,000	ED, Office Manager, MSO (3) and Administrative and Technical Officer
<b>Total Administration:</b>	<b>655,000</b>	<b>667,668</b>	<b>752,000</b>	
<b>Total Expenses:</b>	<b>\$1,030,000</b>	<b>\$1,007,086</b>	<b>\$1,177,000</b>	
<b>Surplus (Deficit)</b>	<b>\$6,000</b>	<b>(\$480,518)</b>	<b>(\$224,000)</b>	